

# **IMPORTANT INFORMATION ABOUT YOUR MEETING**

Together we can make sure your meeting is conducted safely in line with current guidelines.





## WELCOME AT NBC CONFERENCE CENTRE

We are looking forward to welcoming you as a guest at the NBC Conference Centre! This Fact Sheet covers all the practical things you need to know about your meeting and the current guidelines issued by the Dutch National Institute for Public Health (RIVM). So together we can ensure that your meeting is conducted safely and responsibly. Getting it right from the start is half the battle.

## CONTACT INFORMATION

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## **PARKING AND ARRIVAL**

At the NBC Conference Centre there are more than 1,000 free parking spaces right outside the door. There are also 14 charging points for electric vehicles. Before being admitted you will be triaged. You can also disinfect your hands before entering the building. On entering the building you will be directed to the right meeting room.

## PRECAUTIONS TO ENSURE THAT YOUR MEETING IS SAFE



#### Separate entrance and exit points and triage on arrival

We have separate entrance and exit doors and there are 1.5m social distancing signs on the floor. Before being admitted you will be triaged. This is a health check procedure. If you can answer 'no' to all of the questions, you will be allowed to enter the building. You can also disinfect your hands before you enter the building.



#### Colour coded routes through the complex

The floor is marked with colour coded one-way routing systems that lead to the wings where the meeting rooms are located. There is a separate routing system to each wing. This minimises contact between guests attending different meetings. When you leave, we ask you to exit the building through a different door.



#### Coffee or tea served en route to your meeting room

As you make your way to your meeting room, our Hospitality team will serve you a cup of Nespresso coffee or tea and a sweet bite. They will of course maintain a safe distance and implement all of the required hygiene protocols.



#### Registration and coat hanging facilities in the meeting room

To prevent you from having to wait with other guests in our public areas, coats and bags will be hung in your meeting room. If you are required to register as an attendee, this will also be done in your meeting room.



#### Food prepared on site and individually wrapped

Our Kitchen team has adapted our culinary line-up in accordance with current guidelines. You will be served pre-packaged sweet bites and snacks and a homemade lunch that has been hygienically prepared in our own kitchen, with all items individually wrapped. Breaks and lunch will be taken in your meeting room, or in the restaurant – at a safe distance from other groups.



#### Constant cleaning

Both the public areas and room where your meeting is held will be constantly cleaned. While you are enjoying a break, either in the same room or another room, your meeting room will be deep cleaned. Our Housekeeping team has been doubled to meet this need.





# **OUR FLOOR MAP** NBC Conference Centre



## DIRECTIONS

#### By public transport

From Utrecht Central Station/Jaarbeursplein, take the express tram (sneltram 60 or 61) to Nieuwegein-Zuid or IJsselstein. This tram leaves every 7 minutes. After approximately 15 minutes, get off at Zuilenstein. Cross the road and NBC Conference Centre is right in front of you.

Plan your route with 92920V.nl

#### From Amsterdam (A2)

At intersection Ouderijn, follow the signs for Arnhem (A12). Take exit Nieuwegein (exit 16). At the end of this exit, turn right onto AC Verhoefweg. Take a left at the second set of traffic lights (after Shell, exit 'Blokhoeve-Zuid/Huis de Geer/Noorderveld'). Take a left at the first set of traffic lights and NBC will be right in front of you.

#### From 's Hertogenbosch (A2)

Take exit Nieuwegein/IJsselstein/Schoonhoven (exit 9). At the end of the exit, turn right at the traffic lights. Then turn left onto AC Verhoefweg at the second set of traffic lights. Turn right at the third set of traffic lights (exit 'Blokhoeve-Zuid /Huis de Geer/Noorderveld'). Turn left at the first set of traffic lights and NBC is right in front of you.

#### From Den Haag (A12)

Take exit Nieuwegein (exit 16). At the end of the exit, turn right onto AC Verhoefweg. Turn left at the second set of traffic lights (after Shell, exit 'Blokhoeve-Zuid /Huis de Geer/Noorderveld'). Turn left at the first set of lights and NBC is right in front of you.

#### From Arnhem/Hilversum/Amersfoort

At intersection Lunetten, take the A12 towards Nieuwegein (keep right). You will pass by Amsterdam Rijnkanaal. Take exit Nieuwegein (exit 16). At the end of the exit, turn right onto AC Verhoefweg. At the second set of traffic lights, turn left (after shell, exit 'Blokhoeve-Zuid/Huis de Geer/Noorderveld'). At the first set of lights, turn left and NBC is right in front of you.

Plan your route with Google Maps



